

REQUIRED	
Squadron #	District #

## Squadron Information & Officer Change Request

Only provide information that needs to be changed.

All forms must be legible, signed and dated, with all Officer changes providing a valid member ID#. Incomplete or illegible forms will not be processed.

<b>NEW / UPDATED SQUADRON INFORMATION</b>	Mailing Address:			
	Post Phone #:	Post Fax #:	Squadron Dues: \$	
	Meeting Day / Time:			
	Have a Post Home? Y / N	Post Address:		
	If No Post Home, Squadron Meets at:			
	Squadron E-mail Address:	Squadron/Post Website:		
	UPS / FedEx Shipping Address (If different from mailing address) ***NO PO BOX***			
<b>NEW / UPDATED OFFICER INFORMATION</b>	<b>NEW / UPDATED SQUADRON COMMANDER</b>		<b>NEW / UPDATED SQUADRON ADJUTANT</b>	
	Member ID #	<b>REQUIRED</b>	Member ID #	<b>REQUIRED</b>
	Name	<b>REQUIRED</b>	Name	<b>REQUIRED</b>
	Address		Address	
	City, State, ZIP		City, State, ZIP	
	Home Phone		Home Phone	
	Cell Phone		Cell Phone	
	E-mail Address		E-mail Address	

E-mail is a primary method of communications within the Detachment of Florida and is required to get Detachment Membership Reports, Newsletters and other pertinent information from the Florida Sons of The American Legion. We encourage each Squadron to provide the e-mail address for the changes listed above. The Squadron Adjutant is required to have an e-mail address.

I HEREWITH CERTIFY the above officers, whose eligibility in the Sons of The American Legion I have certified, in accordance with the Squadron's Constitution and By Laws.

Current Post Adjutant: **REQUIRED**

Date **REQUIRED**

Send completed form electronically to Jim Roberts by e-mail at jim.robertsfl@gmail.com  
or by US Post Office at 2691 Mount Pleasant Rd, Quincy, FL 32352