

HOW TO FILL OUT THE VOLUNTEER OF THE YEAR AWARD

SECTION I

GENERAL: Squadrons should submit their nominee, if available to the Detachment Adjutant. During the Detachment Convention, the appropriate Detachment Officials will select one nominee. The winner will be submitted to National Headquarters for consideration.

SECTION II

PERIOD: The period of this volunteer's award should be from Detachment Convention to subsequent Detachment Convention. Overlapping periods will not be counted.

SECTION III

ACTIVITIES: This section should be completed in detail as to the types of volunteer activities (what he actually did) that were performed. If additional space is required, please use additional sheets and attach to the nomination form.

LOCATION: This section should list the location (names of hospitals and homes) or locations of where the nominee's volunteer work was actually performed.

SECTION IV

CERTIFICATION: The report can be submitted by any SAL or Legion person (not related) who belongs to the same Squadron or Post. The report should be "attested" by a Squadron or Post Commander.

DEADLINE: June 1, 2024

This and all other reporting forms are available online as fillable PDFs at <https://floridasons.org/detachment-report-forms/>

Mail To: **Christian Rapp, Detachment Adjutant**
215 Greenwood Ave | Lehigh Acres, FL 33936
Alternately, you may email the form to adjutant@floridasons.org



Section I -- General Data

Nominee _____ Date _____

Squadron # _____ SAL Member ID _____

Section II -- Total VAVS Hours & Visits

Number of Hours Volunteered _____ Number of Visits _____

Section III -- Remarks

Volunteer Activities _____

Location of Volunteer Performance (VA Homes & Hospitals) _____

General Remarks _____

Section IV-- Certification

Submitted by _____ Title _____

Attested by _____ Title _____

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